



THE MINUTES OF LYNG PARISH COUNCIL MEETING HELD ON WEDNESDAY 18TH NOVEMBER 2020 STARTING AT 7.30PM VIA ZOOM.

Present: Cllrs Keith Meader – Chairman, Robin Orton, Nicky Lambert, Suzan Jarvis, Melanie Joyce and Colin Williams

Parish Clerk - Jo Boxall and 1 member of the public

District Councillor G. Bambridge

1. APOLOGIES FOR ABSENCE

No apologies for absence were noted.

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

No declarations of interest or requests for dispensations were received.

3. MINUTES

The minutes of the Parish Council Meeting held on 16th September 2020 were received and approved as proposed by Cllr Orton. Minutes to be signed as soon as possible following the meeting.

4. INFORMATION ON MATTERS ARISING

The application for Parish Partnership Funding was submitted for the SAM2. No documents were yet received in respect of the Permissive Footpath Scheme. It was confirmed that all Register of members interest forms have now been submitted to Breckland. Pads were replaced on the defibrillator as they had reached their expiry date.

5. TO RECEIVE REPORTS FROM DISTRICT AND COUNTY COUNCILLORS AND POLICE

District Cllr G Bambridge gave a brief report regarding Covid. The new Government planning scheme has been placed on hold pending further review. Fly Tipping on the highway verge at Cadders Hill was raised as an issue. District Cllr Bambridge recommended that it be reported to Breckland for investigation / removal. Thanks were extended to Cllr Joyce for her offer to allow the village to use the litter picking equipment she had. Following concerns raised over current restrictions it was agreed to review the idea of a village litter pick once restrictions are lifted. District Cllr Bambridge advised to keep Breckland informed as they would collect the rubbish (and supply additional equipment / bags).

County Cllr B. Borrett was not in attendance. The Police were not in attendance but Police reports were received and circulated electronically.

6. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

An allotment holder suggested that as there is a high water table, supplying the allotments with water would not be difficult. He was invited to support Cllr Williams in his considerations for supplying the allotments with water.

7. TO APPROVE CEMETERY FEES

A list of cemetery fees was circulated to Council for consideration. It was unanimously agreed to approve the fees and to keep future cemetery fees in line with the Church of England Parochial Fees and approve the associated memorial grant documentation as proposed by Cllr Orton.

8. TO RECEIVE ALLOTMENT REPORT AND APPROVE FURTHER ACTION AS APPROPRIATE

Cllr Williams gave a brief update on allotment water supply considerations. Report to be circulated. Concern was raised about ensuring costs of installing / maintaining supply were proportionate to the number of residents benefiting. Clerk advised caution on embarking on schemes with unknown ongoing financial costs.

The Council unanimously agreed that quotes should be obtained exploring various options for supplying allotments with water including bore hole / stand pipe. Quotes to be circulated prior to the January precept meeting.

9. TO CONSIDER MAKING FURTHER ENQUIRIES REGARDING MUGA

It was agreed to contact Land Registry to obtain the title plan / deeds for the recreation ground. The Clerk offered to contact the MUGA committee to obtain further information about the MUGA to establish if Parish Council has responsibilities. It was acknowledged that limited documents were passed to Clerk on her appointment.

10. TO APPROVE DRAFT WORK SCHEDULE FOR HANDY MAN.

Cllr Meader to circulate a draft work schedule for the handy man. When a job is required, it was agreed to contact him for a quote for the work. Clerk to chase TTSR for clarification of the bark raking schedule for the play area.

Cllr Joyce volunteered to carry out regular play inspections and will check tomorrow and report back.

11. TO CONSIDER PLANNING ISSUES

a) To record planning applications received

No planning applications were received.

b) To consider late planning applications

No late planning applications were received. – The Parish Council had not been directly consulted in the solar farm application and it was understood that Elsing had submitted their comments with little objection.

c) To receive decisions from Breckland District Council

No decisions received from Breckland

13. FINANCE

a) To receive financial update and approve payments made and to be made.

All payments made since the last meeting to date in accordance with the attached schedules were approved, as proposed by Cllr Orton. The balance of accounts as at 31ST October 2020 were confirmed as follows; Community account. £12,784.62, Business Premium accounts £8717.87 and £0.12. Monthly bank reconciliations were carried out by the Clerk. As there

was currently only one signatory, it was agreed to continue to suspend financial Regulations and approve payments be made with one signatory until the bank mandate changed to reflect the new signatories as proposed by Cllr Orton. Budget figures to 31st October 2020 were circulated.

b) To approve new signatories.

It was unanimously agreed to appoint Cllr Williams (and Cllr Sullivan if she was willing) as new signatories for the Barclays accounts, CCLA (COIF Charities Deposit Fund – Allotment to Former Highway Surveyors) account and NS&I account as proposed by Cllr Orton.

c) To record internal control officer checks

Cllr Orton confirmed that he had carried out the quarterly internal control checks via email and raised no concerns.

14. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA

Future agenda items to include precept request 2021/22. Play area repairs / new equipment. Asbestos removal costs, Parking issues at the bridge and school were highlighted. Cllr Orton to take photos and send email to Highways for consideration. Concern was expressed for the future safety of the deer as it was reported it had been hit today. It was agreed to write to resident, rejecting offer of loan to purchase SAM2 equipment ahead of Parish Partnership Grant award.

15. DATE OF NEXT MEETING

It was agreed that the next meeting would be held on 20th January 2021.

16. TO CLOSE THE MEETING

There being no further business, the meeting was closed at 20.50pm