



Lyng Parish Council
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MINUTES OF MEETING HELD OF LYNG PARISH COUNCIL
AT LYNG VILLAGE HALL,
ON WEDNESDAY 18th SEPTEMBER 2019 7:30pm

Present

Keith. Meader – Chairman, Cecelia Boycott – Vice Chair
Robin Orton, Suzan Jarvis, John Lewis, Nicky Lambert
Natasha Carver – Clerk to the Council, Councillor Gordon Bambridge
28 Members of the Public

1. WELCOME AND APOLOGIES FOR ABSENCE

There were apologies received from M Speller

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

None noted

3. PARISH COUNCIL VACANCY

One parishioner expressed an interest in cooption onto the Parish Council. The Parish Council agreed as a whole to co-opt Nicky Lambert. Nicky signed declaration of acceptance and joined the table.

4. MINUTES

Minutes of the Parish Council Meeting held on **17th July 2019** previously circulated, **AGREED** as a true record and signed by the chair.

5. INFORMATION ON MATTERS ARISING

JL reported that there was no further updates on the phone mast, it is currently with the Digital department at Breckland.

JL is still working on looking at having a military assault course and will keep the council updated on this.

6. BAILEY LAKES DEVELOPMENT (Item moved forward to before agenda item 4)

A verbal report was given on the proposed development at Bailey Lake. Report was given with regards to development of the site with the vision of a environmental paradise. The two companies involved are looking at bringing a small income in from possible glamping on site, available from April to September. One aim is to bring in the support of the community including local groups and schools. Reassurance that the plans proposed 4 years ago will not be looked at as a commercial entity. They would like to look at keeping this a site open to the public to be able to use for walks.

7. REPORTS FROM POLICE/SNAP MEETING UPDATE

CB gave a verbal report. CB raised the issue of speeding through the village, and discussed looking at having speedwatch in the village, this is only possible if parishioners volunteer to be part of this. The next SNAP meeting will be held in October.

8. REPORTS COUNTY AND DISTRICT COUNCILLORS

No report received.

9. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK
(Members of the public are allowed a maximum of 3 minutes each)

A parishioner Spoke with regards to extra services for children in the village and to having a sports camp run on a hourly session, RO asked the parishioner for a written proposal which can be sent to the clerk and to the village Hall Trustees.

Allotments CB confirmed that the rumour regarding halving the allotments made smaller was untrue and that only vacant allotments may be reduced in size.

A number of residents raised questions over the white 'H'bar line on Richmond Place opposite the entrance to Utopia Caravan Park. A lengthy discussion was had of the legality of the line and who gave permission and is responsible for this. The line has raised a number of complaints to the parish council and to the police between two residents in the village It was discussed that the responsibility for the line is Norfolk County Council, who are also the authorising body. A resident raised the fact that they believed it to be contradictory of the Traffic Management act 2004. KM will contact Bill Borrat for clarification. CB suggested that the two parties meet in a neutral ground to discuss this matter further.

10. TO CONSIDER PLANNING ISSUES

a) APPLICATIONS FOR CONSIDERATION:

The minutes from the meeting of the Planning Committee were previously circulated and adopted by the Parish Council.

b) PLANNING UPDATES including results of planning applications:

3PL/2019/0844/VAR – Karleisha, Rectory Road Lyng. – APPROVED

Variation of condition 2 on 3PL/2019/0228/VAR - better design of inverted dormer

3PL/2019/0863/HOU – Beanacre, Heath Road Lyng – APPROVED

Single storey extension to rear and renovation of existing property

11. FINANCE

a) Current Balance of accounts £12,460.13 this includes ring-fenced funds.

b) The following payments were **AGREED** by the council total of £2,467.89 including any VAT to be reclaimed.

c) £375.00 Has been received from Breckland for the Community Car Scheme and £291.00 has been received for a burial.

CHEQUE NO	PAYEE	REASON	GROSS AMOUNT
101223	TTSR Inv no.3417	Playground Works	1139.40
101224	Peter Clough	July car Share payments	142.37
101225	Peter Clough	August Car Share Payments	11.50
101226	Natasha Carver	Pay August 2019 inc June additional hours	314.30
101227	HMRC	PAYE up to 5 th September	78.40
101228	Natasha Carver	PAY September 2019	233.32
101229	HMRC	PAYE up to 5 th October	58.40
101230	Peter Clough	2nd Payment CCS Grant funding from Breckland DC	375.00
101231	Breckland	Election Cost	75.00

	Council		
101232	Natasha Carver	Expenses up to 18 th September 20019	40.20

12. POLICES

The Parish Council **AGREED** and adopted the following polices

- a) Financial Regulations
- b) Risk Assessment

13. PARISH CLERK'S REPORT

- a) Any Correspondence was previously circulated to all councillors.
 - b) Clerks Report previously circulated to all councillors and was accepted.
- The clerk has chased the order for the dog bin this should be delivered in the next week.

14. TO ANSWER QUESTIONS FROM COUNCILLORS

No questions received.

15. PUBLIC RIGHTS OF WAY INCLUDING PERMISSIVE FOOTPATHS

- a) Permissive Path Agreement –The clerk has contacted Sparham Parish Council as is awaiting the new agreement, once received this will be signed and returned. CB and KM will attend the next Sparham Parish Council meeting in September.

16. HIGHWAYS

- a) To receive updates on highways matters. The clerk had contacted highways with regards to the Slow markings and was informed that these will be completed in the new financial year 2020/2021.
- b) A report was circulated regarding the weight limit for Lyng, this has been sent to the Hill and Vale to be published in there next parish magazine.
- c) This item was postponed to the November meeting.

17. PLAY AREAS

- a) JL had completed the playarea inspection and sent them to the clerk, no action to be taken.
- b) The parish council **AGREED** to purchase 5 dog poo signs at the price of £12 each + Vat

18. ALLOTMENTS

- a) The Parish Council discussed the removal of waste from the allotments. The clerk to contact Breakland with regards to removal of tyres and costs.
- Next meeting to adopt the allotment policy and to agree the charge for 2021. A letter to be sent out to tenants with regards to the clearing and removal of rubbish on the site and to arrange an allotments tenants meeting for late November to be held of an evening at the Village Hall.

19. CEMETERY

No current updates

20. GROUNDS MAINTENANCE

No Updates

21. SATURDAY SURGERY

One parishioner visited the Saturday surgery with regards to taking on an allotment.

CB volunteered to cover the next Saturday Surgery November 9th 10am to 11pm re advertise in Hill and Vale.

22. VILLAGE PLAN

RO reported back to the parish council. A lot of the funding that he has been looked into for equipment would require match funding, this is to be looked at a later meeting. RO suggested that they need to be working closely with the village hall to, KM to speak with the village hall to arrange a meeting to bring the two parties together.

23. STAFFING MATTERS (closed meeting)

24. ANY OTHER BUSINESS

No other business raised.

25. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK
(Members of the public are allowed a maximum of 3 minutes each)

Parishioner spoke with regards to the allotments, all questions were answered in item 18

26. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA

- Parish Partnership
- Village Plan
- Allotment Agreement
- Water on the allotments

27. DATE OF NEXT MEETING

- The Next Parish Council meeting will be held on Wednesday 20th November at 7:30pm at the Village Hall

Meeting closed to the public 21:20

ITEM 23 STAFFING MATTERS (closed meeting)

It was noted that the current clerk has resigned from the post giving 4 weeks' notice from the 10th September.

As there had been a short length of time from the last appointed clerk, the Parish Council agreed appoint Mrs J Boxhall.

Meeting closed 9:50pm