



LYNG PARISH COUNCIL PLANNING RESPONSE POLICY

This policy sets out how Lyng Parish Council will consider and respond to planning matters on which it is consulted by Breckland District Council Planning.

The consultation period for planning applications is 21 days, which means that not all planning applications can be considered by the Parish Council at their scheduled meetings.

When notice of a planning application is received, on which the Parish Council is invited to comment, the following procedures shall apply;

In all circumstances, the Clerk will alert all members of the council to the planning application via email.

Where there is a scheduled Council meeting before the end of the consultation period the Clerk will place the matter on the agenda for that meeting, and any decision taken at that meeting will be published in the minutes and the decision reported to Planning. Any planning applications received after the agenda is published but before the meeting will be considered under 'late planning applications'.

Where a meeting will not be held before the end of the consultation deadline, the Clerk will alert all members of the Council to the application via email and Councillors will be requested to respond to the email within the deadline given. The deadline will be no less than five clear days from when the email is sent. Any councillor not responding within the deadline will be deemed to have no objection to the application. The Clerk will then respond to the Planning Directorate from the information provided, with the powers under Local Government Act 1972, authorising delegation to the Clerk.

In exceptional circumstances, where an application is deemed to affect the whole parish, the Council will seek an extension to the standard consultation period to enable parishioners to comment.

Where the application is deemed to be contentious and where an extension is not granted or where the application belongs to a member of the Council, then the Parish Council Chairman / or two members of the Council will call an Extraordinary Parish Council meeting for the purposes of considering the application.

Where an application requires determination by Breckland Planning Committee, a representative of the Parish Council may speak at the meeting where considered / approved by full Council.

It is acknowledged that Breckland District Council Planning has the final say on all applications, and the Parish Council is only one of many consultees. Parishioners are encouraged to submit their views on planning applications to Breckland District Council directly. Representations should be made either online on the Breckland website at <https://www.breckland.gov.uk/planning> or by email to planning@breckland.gov.uk, and it is helpful to the Parish Council if they send a copy of their submission to the Parish Clerk. Comments received will guide the Parish Council in formulating their response to applications.