



THE MINUTES OF LYNG PARISH COUNCIL MEETING HELD ON WEDNESDAY 20TH JANUARY 2021 STARTING AT 7.30PM VIA ZOOM.

Present: Cllrs Keith Meader – Chairman, Robin Orton, Suzan Jarvis, Melanie Joyce, Georgia Sullivan and Colin Williams

Parish Clerk - Jo Boxall and 11 members of the public

District Councillor G. Bambridge & County Councillor B. Borrett

The Chairman confirmed that the meeting was being recorded and that the meeting was not a public meeting but a meeting of the Council to which the public were invited.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received and noted from Cllr N. Lambert.

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

Declarations of interest were received from Cllr Jarvis on matters relating to the request for bees on the allotment and Cllr Williams and Cllr Joyce on matters relating to the allotment as allotment holders. No requests for dispensations were received.

3. MINUTES

The minutes of the Parish Council Meeting held on 18th November 2020 were received and approved as proposed by Cllr Williams, seconded by Cllr Orton. Minutes from the extraordinary meeting held on 10th December 2020 were received and approved as proposed by Cllr Williams, seconded by Cllr Meader. Minutes to be signed as soon as possible following the meeting.

4. INFORMATION ON MATTERS ARISING

No information on matters arising was received.

5. TO RECEIVE REPORTS FROM DISTRICT AND COUNTY COUNCILLORS AND POLICE

County Cllr B. Borrett gave a brief update on Norfolk County Council's fight against Covid. He confirmed that letters would be sent out regarding the 2021 Census with publicity to follow. It was hoped information would be collected digitally.

District Cllr G. Bambridge confirmed that there would be a new waste contract in April with possible collection date changes. Garden waste collections services were currently disrupted due to Covid. He had raised the issue of speeding in villages with the Police, who invited residents / Councillors to attend SNAP meetings to raise concerns directly. The Police were not in attendance but Police reports were received and circulated electronically.

6. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

A Resident asked District Cllr Bambridge if compensation would be paid for disruption of garden waste service but as it was confirmed that as the loss of service was not expected to be a long term issue it was hoped this would not be necessary.

A Resident was extremely unhappy with the way the extraordinary meeting on 10th December was conducted. He was concerned that some Councillors had not declared interests as they should have. He believed that the co-option of Cllr Williams should not have been permitted and questioned Cllr William's conduct at the December meeting.

7. TO CONSIDER COMPLAINTS RECEIVED AND APPROVE FURTHER ACTION

Complaints were received from residents with regards to the extraordinary meeting held on 10th December. As the complaints referred to the actions of Councillors under the Code of Conduct, complainants were advised to contact Breckland's Standards Officer.

Mr Williams addressed the accusations towards him and confirmed that as he had no current involvement with the Caravan site, he had no reason to declare an interest. The Clerk confirmed her belief that the correct procedures had been followed to co-opt Cllr Williams onto the Council and for the planning meeting. District Cllr G. Bambridge confirmed that failure to declare a prejudicial interest would be treated as a criminal offence. County Cllr B. Borrett confirmed that as the Parish Council were only consultees for the planning application which was considered at the meeting on 10th December, it would not be a criminal matter. The Resident confirmed his dismay at the conduct of the Parish Council. Cllr Meader confirmed that as the complaints have been investigated, no further action would be taken by the Parish Council.

8. TO REVIEW AND APPROVE COMPLAINTS POLICY AND STANDING ORDERS.

Following review and amendment, It was unanimously agreed to approve both the complaints policy and standing orders as proposed by Cllr Orton and seconded by Cllr Joyce. Cllr Joyce welcomed the revised Standing Orders as a point of reference for the future professional conduct of the council.

9. ALLOTMENTS

To receive update on water provision options and to consider request for bees on allotments

Due to current restrictions, no further investigations were able to be made into water provision on the allotments. A request was received from an allotment holder about keeping bees on site. The Clerk circulated Reepham's policy on bee keeping for consideration. Concern was expressed about the close proximity of the allotments to residential dwellings. As it was advised that there was an experienced bee keeper in the village that may be able to advise the Council, it was unanimously agreed to defer a decision until the next meeting. It was agreed that although there was no current policy with regards to the height of fruit trees, a maximum height of 2m would be suggested subject to consideration of other plot holders as proposed by Cllr Orton.

To approve quote regarding removal of asbestos and future management

Quotes were received for the removal of asbestos from the allotment site / shed. It was unanimously agreed to accept the quote of £625 with an annual management/ review at £195 per annum. The Clerk agreed to contact the allotment shed owner to arrange removal. Cllr Meader confirmed that the pile of car tyres were awaiting collection by Lyng garage.

10. TO CONSIDER / APPROVE PRECEPT REQUEST FOR 2021/22.

The Clerk circulated a draft budget for consideration. Following discussion, it was agreed to

keep the precept unchanged at £18000 as proposed by Cllr Meader, seconded by Cllr Williams and approved with Cllr Jarvis against.

11. TO APPROVE PLAY AREA REPAIRS

A quote for £1161.26 was circulated for repairs to the children's play area and approved unanimously as proposed by Cllr Meader. It was confirmed that the toddler and child swing seats would be purchased from online playground and was previously approved for replacement. It was reported that bark needed to be thoroughly raked and topped up as required and a suggestion made that the Handy man be approached to reposition the litter bin and look at the spring mechanism on the gate. Cllr Meader confirmed the signage had been replaced.

12. TO CONSIDER PLANNING ISSUES

a) To record planning decisions made between meetings

3PL/2020/1434/F – Demolish existing cottage and erect replacement dwelling with garage / workshop at Lyng House Farm Cottage, Primrose Green

The Council recorded that they had no objection to this application but would have liked the replacement dwelling to be constructed from the same clay material.

b) To record planning applications received

No planning applications were received.

The Council received notification of a potential future application (for information only) in respect of upgrade of existing poultry unit at Turkey Farm, Lyng Road, Lyng

c) To consider late planning applications

No late planning applications were received.

d) To receive decisions from Breckland District Council

Appeal Ref: APP/F2605/W/20/3253622

Yew Tree Bungalow, Primrose Green, Lyng, Norfolk NR9 5LJ – Appeal dismissed

13. FINANCE

a) To receive financial update and approve payments made and to be made.

All payments made since the last meeting to date in accordance with the attached schedules were approved, as proposed by Cllr Orton. The balance of accounts as at 31ST December 2020 were confirmed as follows; Community account. £11190.12, Business Premium accounts £8718.09 and £0.12. Monthly bank reconciliations were carried out by the Clerk. As there was still only one authorised signatory, it was agreed to continue to suspend financial Regulations and approve payments be made with one signatory. was confirmed that Cllr Sullivan had agreed to take the role of signatory and that the mandate change process had commenced. Budget figures to 31st December 2020 were circulated. It. Cllr Orton confirmed his role as internal control officer.

14. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA

Future agenda items to include; bees on allotments. It was agreed that once restrictions were lifted, discussions could take place on facilities for teenagers with residents encouraged to come forward with ideas.

Concern was expressed regarding the flooding in Back Lane, Lyng, It was acknowledged that it was a complicated issue. District Cllr Bambridge recommended contacting the lead local flood authority for advice / support. A complaint received about land with pig farm has been referred to environmental health for further consideration.

15. DATE OF NEXT MEETING

It was agreed that the next meeting would be held on 17th March 2021.

16. TO CLOSE THE MEETING

There being no further business, the meeting was closed at 21.09pm