



THE MINUTES OF LYNG PARISH COUNCIL MEETING HELD ON WEDNESDAY 16TH SEPTEMBER 2020 STARTING AT 7.30PM VIA ZOOM.

Present: Cllrs Keith Meader – Chairman, Robin Orton, Nicky Lambert and Suzan Jarvis
Parish Clerk - Jo Boxall and 3 members of the public

County Councillor B. Borrett

1. APOLOGIES FOR ABSENCE

No apologies for absence were received as all Councillors in attendance.

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

No declarations of interest or requests for dispensations were received.

3. MINUTES

The minutes of the Parish Council Meeting held on 15th July 2020 were received and approved as proposed by Cllr Orton. Minutes to be signed as soon as possible following meeting.

4. INFORMATION ON MATTERS ARISING

Sparham have arranged for the renewal of the Permissive Footpath agreement. Documentation was being sent to the Clerk. It was acknowledged that signage was still required.

5. TO RECEIVE REPORTS FROM DISTRICT AND COUNTY COUNCILLORS AND POLICE

District Cllr G Bambridge sent his apologies. County Cllr B. Borrett gave an update on the Covid situation in the area. An overview was given on the proposed new planning document from the Government. It was confirmed that Breckland have reservations on the proposals and that the Parish Council will be consulted on the document. The Police were not in attendance but Police reports were received and circulated electronically.

6. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

No comments were received.

7. TO RECEIVE APPLICATIONS FOR COUNCILLOR VACANCIES AND APPROVE CO-OPTION OF NEW COUNCILLORS

Breckland confirmed that the period during which electors might request an election to fill the casual vacancy on the Council had elapsed and no requests were received. The Council could now proceed to fill the vacancy by co-option. Three applications were received from Colin Williams, Melanie Joyce and Georgia Sullivan. It was unanimously agreed to approve their co-option as proposed by Cllr Meader. Cllr Joyce and Cllr Sullivan signed the

Declaration of acceptance of office form. Cllr Williams to send to Clerk once back in Norfolk.

8. TO APPROVE LOCATIONS FOR SAM2 AND APPLICATION FOR PARISH PARTNERSHIP GRANT.

Cllr Meader attended a site visit with Wescotek to consider locations for the proposed SAM 2;

Elsing Road – on existing posts (reminder 30) outside Heronsfield and opposite Hedgehog Cottage

The Common – on existing post (double bend) outside Farm View

Lyng Road – on existing post (reminder 40)

Heath Road – new post required between numbers 23 and 25

Either side of the bridge on existing posts. It was confirmed that as one post would be in Sparham parish consultation would be required.

A couple of the existing posts were in need of replacement so Highways would need to be notified. County Cllr Borrett confirmed that he would be happy to endorse the proposed scheme. Opportunities for grant funding were discussed. It was unanimously agreed to seek permission from Highways with regards to the proposed locations and apply for Parish Partnership funding as proposed by Cllr Meader.

9. To receive asbestos report (allotments) and approve further action regarding maintenance of the allotments

An asbestos survey was carried out on the allotments and report received for consideration. The report recommends that some of the asbestos should be removed in accordance with current regulations. Quotes to be obtained. It was agreed that a future management plan should be compiled for remaining asbestos. Clerk confirmed there may be one vacant plot on the allotments.

Cllr Williams circulated a report with options for supplying the allotments with water. Following consideration of the options, it was agreed to ask Cllr Williams to produce a costing for the use of a tap on the allotments and obtain 3 quotes. Thanks to Cllr Williams were extended for his work on the report.

10. To approve further action regarding play area / play inspection / Maintenance – appointment of a handy man.

It was agreed to carry out a thorough review of the play area. It was acknowledged that a regular maintenance rota was required. There were no responses to the advertisement posted in Hill and Vale. A self employed contractor had been approached to carry out general maintenance work in the village. No schedule of work had yet been drawn up.

11. To approve further action regarding defibrillator – future maintenance and MUGA – responsibilities

It was confirmed that the Parish Council defibrillator (located at the village shop) will need to be regularly maintained. Cllr Meader to make further enquiries into what is required and to report back to next meeting.

12. To receive cemetery update and review fees /decision regarding moles / maintenance

Following receipt of a complaint about moles in the cemetery the Council reviewed its policy. It was unanimously agreed not to take any further action against moles. Cemetery fees to be reviewed at the next meeting.

12. TO CONSIDER PLANNING ISSUES

a) To record planning applications received

No planning applications were received.

b) To consider late planning applications

No late planning applications were received.

c) To receive decisions from Breckland District Council

Application ref: 3PL/2019/1168/F - 4 self build dwelling bungalows at Yew Tree Bungalow Primrose Green Lyng – An appeal has been made to the Secretary of State against the decision of Breckland District Council to refuse to grant planning permission.

13. FINANCE

a) To receive financial update and approve payments made and to be made.

All payments made since the last meeting to date in accordance with the attached schedules were approved, as proposed by Cllr Orton. The balance of accounts as at 31ST August 2020 were confirmed as follows; Community account. £6,120.79, Business Premium accounts £8717.87 and £0.12. Monthly bank reconciliations were carried out by the Clerk. As there was currently only one signatory, it was agreed to continue to suspend financial Regulations and approve payments be made with one signatory until others could be found and the bank mandate changed to reflect the changes as proposed by Cllr Orton. Budget figures to 31st August 2020 were circulated. The appointment of new signatories to be included on the next agenda.

Correspondence

All correspondence was circulated electronically to Council. Following concerns raised about the tame deer. It was confirmed it is a native wild animal and although it tends to reside at one property it is not a pet. There is no further action that the PC can take. Signage has been suggested (social media) within the village. If placed on Highways land then approval would need to be sought.

14. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA

Future agenda items to include allotments, bridge / parking at Lyng. Cllr Joyce proposed that the Council consider providing facilities for teenagers.

15. DATE OF NEXT MEETING

It was agreed that the next meeting would be held on 18th November 2020.

16. TO CLOSE THE MEETING

There being no further business, the meeting was closed at 20.49pm