

THE MINUTES OF LYNG PARISH COUNCIL MEETING HELD ON WEDNESDAY 19TH FEBRUARY 2020 STARTING AT 7.30PM AT LYNG COMMUNITY HALL.

Present: Cllrs Keith Meader – Chairman, Robin Orton, Suzan Jarvis, John Lewis and Nicky Lambert

Parish Clerk - Jo Boxall and 4 members of the public

APOLOGIES FOR ABSENCE

Apologies for Absence received and noted from Cllr M. Speller

DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

No declarations of interest or requests for dispensations were received.

MINUTES

The minutes of the Parish Council Meeting held on 15th January 2020 were received, approved and signed as proposed by Cllr Orton.

INFORMATION ON MATTERS ARISING

Damaged boardwalks – notice has been placed on website so members of the public are aware.

TO RECEIVE REPORTS FROM DISTRICT AND COUNTY COUNCILLORS AND POLICE

County Cllr B. Borrett, District Cllr G Bambridge and The Police were not in attendance. The Police newsletter with crime statistics for February was circulated.

TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

A representative from Hockering Parish Council briefed the meeting on proposals for A47 duelling. As a public consultation is to take place in a couple of week's time and as Lyng Heath Road carries traffic to the A47, members of the PC were invited to attend a meeting of parishes. Concern was raised about footpath access across a farmer's field but it was acknowledged that efforts had been made by the farmer to provide a track.

TO APPROVE CO-OPTION OF NEW COUNCILLOR

No applications for the Councillor vacancy had yet been received so item deferred until the next meeting. Notice to be placed in Hill and Vale.

ALLOTMENTS

To receive report and approve budget for future maintenance, to consider water provision and approve an increase in allotment rent for 2021/22 to support additional maintenance. To approve allotment documents including revised tenancy agreement.

Cllr Lewis presented an allotment report and following discussion it was agreed that a meeting should be held with tenants before any decisions are made on the future management of the allotments. Date of this meeting confirmed as 4th March 2020. Cllr Lewis proposed that the Council adopt the documentation to support the management of the allotments including risk management and revised tenancy agreement. This was

unanimously agreed. It was agreed that allotment rents should be reviewed in September once other concerns had been addressed.

TO APPROVE ANNUAL CONTRIBUTION TO VILLAGE HALL FOR THE PARKING AREA REFURBISHMENT

A request was received from the Village Hall Trustee for a contribution from the Parish Council towards the refurbishment of the parking area to the rear of the Village Hall. As it was recognised that the parking area was owned by the Parish Council and that the refurbishment had improved the area, the Council unanimously agreed to approve an annual grant of £900 / year as a 50% contribution to the loan repayment for the next 4 years on the understanding that should any further maintenance be required during this time, it would take precedence over the loan repayment contribution as proposed by Cllr Lewis, seconded by Cllr Leeder.

12. TO CONSIDER PLANNING ISSUES

a) To consider planning applications received

3PL/2020/0133/HOU

Proposal – Garage Conversion / alterations

Location – River View, Port Row, Lyng

The Council agreed that they had no objections, no comments to make with regards to this application.

b) To consider late planning applications

Proposal – Variation of condition No 6 on 3PL/2017/0963/F (Replacement of grass infill with gravel in the Ecogrid carpark system)

Location – Lyng Village Hall, Richmond,Place, Lyng

The Council agreed that they had no objections, no comments to make with regards to this application.

c) To receive decisions from Breckland District Council

No decisions were received

FINANCE

a) To receive financial update

The balance of accounts as at 31st January 2020 were confirmed as follows; Community account £3,262.88, Business Premium accounts £8509.93 and £0.12. The Clerk had received some details in respect of the Car Scheme and suggested that an end of year audit should be carried out as the Parish Council had overall responsibility for the car scheme as the grant applicant.

b) To approve payments made and to be made. As proposed by Cllr Lewis.

The following payments paid by bank transfer February

Abbey Memorials refund – additional inscription fee	£ 27.00
Mrs J Boxall – refund website domain name	£ 28.38
Lyng Community Hall – Hall Hire February	£ 25.20
Village Hall car park refurbishment contribution	£900.00

The following payments to be made by bank transfer 28th February 2020

Mrs Jo Boxall – February salary & expenses	£309.64
HMRC PAYE February	£ 74.60

c) To record receipts

No receipts were recorded

TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA

Items future agenda to include the future management of the allotments, Future management / inspection of the playarea. It was decided that a volunteer / contractor should be found to carry out play area inspection and maintenance. Tree inspection. Correspondence was received from a resident who had experienced anti social behaviour. The Council had previously approved the purchase of dog fouling signage and replacement swing seats for the play area – Clerk to purchase.

It was reported that the agreed maintenance/ signage cost for the permissive footpath would be forwarded to the PC.

DATE OF NEXT MEETING

The next meeting date was confirmed as 18th March 2020. Cllr Leeder sent her apologies in advance.

TO CLOSE THE MEETING

There being no further business the Council meeting was closed at 20.53pm